



DE LA SALLE CATHOLIC SCHOOL AND LANGUAGE COLLEGE

Admission Arrangements for 2019/20

De La Salle is a Voluntary Aided, Catholic school situated in the Diocese of Brentwood and is maintained by Essex Local Authority (LA). Applications are welcomed from parents who desire for their child(ren) a Christian education.

Admission number: The number of intended admissions to Year 7 for the school year commencing September 2019 is 150.

Making an application: Parents who wish their child(ren) to attend De La Salle Catholic School must apply in accordance with the co-ordinated admissions arrangements operated by their home LA. Details of the co-ordinated admissions scheme operated by Essex LA for 2019/20 are set out in the Secondary Education in Essex 2019/20 booklet and are applicable to parents whose children are resident in Essex. Applications for a place at De La Salle Catholic School will be handled in accordance with the co-ordinated admissions arrangements set out in the booklet. All **in-year** applications must be made directly to the child's home LA in accordance with their published co-ordinated in-year admissions scheme.

Closing date: The date by which parents resident in Essex may express a preference is 31st October 2018. Applications should be made using the Common Application Form supplied by the LA. Parents resident in Essex may apply online up to the closing date. Parents resident outside of Essex who wish to apply for a place should name the School as one of their preferences on their home LA's application form; closing date is 31st October 2018. All parents will be notified of the outcome of their application by letter posted on 1st March 2019.

Supplementary Information Form: In order to assess their application against the admissions criteria, parents are required to complete a Supplementary Information Form (SIF). This will be provided via your child's current school or downloaded from our website following completion of the Common Application Form. Please note that completion of the SIF alone does not constitute an application for a place.

De La Salle Catholic School is a Christian community, inspired by the vision and example of Saint John-Baptist de La Salle, where each person is invited to become the person God intends him or her to be and to live a life of faith and love, following the example of Christ.

Admissions criteria: In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Baptised Catholic† looked after children;
2. Children from families^ who are identified by their parish priest to be practising* Catholic† as evidenced by a certificate of Catholic practice residing in our area: Basildon, Laindon, Wickford, Billericay, Canvey, Benfleet, Stanford-le-Hope, Grays, Tilbury and South Ockendon;
3. Children stated by their parish priest to be baptised Catholic†;
4. Other looked after children and previously looked after children;
5. Other children attending Catholic primary schools and living in the above areas. A list of schools is available from the school office;
6. Children that have received a Christian baptism;
7. Remaining applications.

Within each of the above oversubscription criterion, priority will be determined in the following order:

- a) Children who at the time of admission will have a sibling# attending the school;
- b) Non-baptised children of Catholic† families^ (applies to criteria 5 & 7 only);
- c) Priority will be determined by a straight line distance from home to the school, with those living closest being given the highest priority. Distances are calculated by the Local Authority, as defined in the Secondary Education in Essex booklet, by use of a Geographical Information System which accurately measures the distance from the home address to the school.

Children with a statement of special educational needs or an Education, Health and Care Plan (EHCP) that name a school in the statement/EHCP are required to be admitted to that school that is named regardless of the admissions criteria mentioned above.

Furthest offer: The distance from school of the residence of the furthest offer of a place will vary from year to year depending on the number and location of applicants. So, it should not be assumed that because a place was offered to an applicant in a particular street one year, applicants from the same street will gain a place in subsequent years.

Late Applications: Applications received after the published closing date will be handled in accordance with the published co-ordinated admissions scheme and will be treated as late applications unless there is evidence to show that the application could not have reasonably been made on time.

De La Salle Catholic School is a Christian community, inspired by the vision and example of Saint John-Baptist de La Salle, where each person is invited to become the person God intends him or her to be and to live a life of faith and love, following the example of Christ.

Waiting List: In the event of oversubscription unsuccessful applicants will be placed onto a waiting list. The waiting list will be maintained by Essex LA until the end of the first week of the Autumn term 2019 in accordance with the published co-ordinated admissions scheme. The priority order of the waiting list will be in accordance with the admissions criteria.

From the second week of the Autumn term 2019 the waiting list will be maintained by the school in priority order of the admissions criteria. Names will be held on the waiting list until the end of the Summer term 2020.

For all other year groups, in the event of oversubscription, the school will hold names on a waiting list for a period of six months from the date of application. The waiting list is maintained in priority order of the above admissions criteria.

Right of appeal: Unsuccessful applicants have the right to appeal to an independent appeals panel. Parents will be given information about how to appeal against a refusal of a school place with the pack notifying them of the outcome of their application.

Definitions

#Siblings: For applications made in the normal admission round a sibling is defined as a child living in the same family unit, in the same family household and address as a child who attends De La Salle School in any year group excluding the final year. This, therefore, includes brothers and sisters and step brothers and sisters. In addition biological siblings, in any year group excluding the final year, will be treated as siblings irrespective of place of residence. For mid year applications a sibling is defined as a child living in the same family unit, in the same family household and address as a child who attends De La Salle School at the time of application and determination and with a reasonable expectation that the sibling will be attending at the time of admission.

†Catholic: means a member of a church in communion with the See of Rome. This includes the Eastern Catholic churches. This will normally be evidenced by a certificate of baptism in a Catholic Church or a certificate of reception into the full communion of the Catholic Church.

^Catholic family: a family wherein at least one parent is a Catholic.

*A 'Practising Catholic' as evidenced by a certificate of Catholic practice.

Parent: includes natural parents, guardians and carers.

Looked after child: A looked after child who was previously looked after but immediately after being looked after, became subject to an adoption, residence or special guardianship order will be given first priority in oversubscription criteria ahead of all other applicants in accordance with the School Admissions Code 2014. A looked after child is a child who is (a) in the care of the local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children act 1989)

De La Salle Catholic School is a Christian community, inspired by the vision and example of Saint John-Baptist de La Salle, where each person is invited to become the person God intends him or her to be and to live a life of faith and love, following the example of Christ.