

Appeals Process for Teacher Assessed Grades 2021 - De La Salle School

The summer 2021 exam series could not take place due to the COVID-19 pandemic. This year's grades have been awarded to students based on Teacher Assessed Grades (TAGs) which are based on the content they have been taught. The Teacher Assessed grades were subject to robust internal checks and quality assurance before submission to the exam boards for external quality assurance and validation. The exam boards then issued the final grades to individual students based on these procedures.

If a student is not satisfied with the grades they have been awarded. The JCQ has set up an appeals policy, which schools must follow. The guidance produced for schools mean that it is not possible for students to appeal their results if they are not simply not happy with their grade.

There are two stages to the appeals process:

Stage 1 - Centre Review

A student submits the Centre Review when they believe that an administrative or procedural error has been made. At this stage, the school will complete its own review against the potential error raised and report the outcome.

All students must request and wait for the outcome of a Centre Review before any appeal can be submitted to an Awarding Organisation (exam board). This is so the awarding body is certain that your grade is as the school intended.

Stage 2 - Awarding Organisation Review

If a student still believes there is an error in the awarding of one or more of their grades, they can ask the school to submit an Awarding Organisation Review Request on their behalf. This will be to check whether the school has made a procedural or administrative error, or whether the awarding body has made an administrative error. It is also possible to request whether the academic judgement made by the school was unreasonable either in the selection of evidence or the determination of the final grade. 'Unreasonable' is a technical term in this context and means that no educational professional acting reasonably could have selected the same evidence or come up with the same grade.


It is important to be aware that following the appeals process, the student's grade could go up, go down or stay the same. In addition, appeals cannot be withdrawn once they have been processed. Therefore, if a grade goes down because of an appeal, the outcome cannot be reversed.

It is essential that you read the following documents before submitting a Centre Review or Awarding Organisation Review request.

- **Ofqual-Student-guide-to-awarding-in-summer-2021.pdf**
- **JCQ-Guidance-on-the-Determination-of-Grades-for-A-AS-Levels-and-GCSEs-Summer-2...**
- **De La Salle School Policy for TAGs Summer 2021.docx.pdf**

To submit a review request, you must complete a 'Student Request Form for Centre Reviews and Appeals to Awarding Organisations' form for each qualification to be reviewed. The form is available below. You must email the completed form to the Examinations Officer, Mrs Cunnew at lcunnew@dlsbasildon.org. Email confirmation will be received on receipt of the form.

Centre Review and Awarding Organisation Review Form:

 Stage-1-and-Stage-2-forms-for-appeal.pdf

Stage 1 Centre Review Deadline- 3rd September 2021 by 3.00pm

Stage 2 Awarding Organisation Review Deadline- 15th September 2021 by 3.00pm

These deadlines are final and are set to allow the school to meet external deadlines.

On receipt of a student's submission of the Centre Review Form, the school will conduct its own review to see if there has been an administrative or procedural error with the award of a student's grade. A member of the Senior Leadership team will carry this out. The outcome will be shared with students by the 10th of September 2021. The student can then decide if they wish to proceed with the second stage of the appeals process.