



De La Salle School

Privacy Notice

Please be advised that not all of this data is shared with everyone listed. We only share data required for that particular function and only the minimum required.

What is the service being provided?	Sharing limited personal data about Pupils and Parents/ Guardians with online payment providers to manage payments to the school							
What personal data do we need from you?	<ul style="list-style-type: none"> Child's name Child's identifiers (class, year, UPN) Dietary needs (where relevant) Medical needs (where relevant) Parent's names and contact details 							
Who will be using your Personal Data?	Who is the Data Controller ?		De La Salle School					
	Who is the Data Controller's Data Protection Officer ?		Lauri Almond (Essex County Council).					
	Are there any Data Processors ?		Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		
	Who are they?		Online payments provider Parent Pay					
What will it be used for and what gives us the right to ask for it and use it?	The Purpose(s) :		Supporting parents/ guardians to make online payments to the school					
	The Legal Condition(s) :		<ul style="list-style-type: none"> Task in the Public Interest 					
Who else might we share your data with?	N/A							
Will your data be stored in or accessible from countries with no UK-equivalent Privacy Law protections?	NO							
How long will your data be kept?	When will it stop being used?		In line with the privacy notice for pupil records/ statutory data					
	How long after this will it be deleted?		In line with the privacy notice for pupil records/ statutory data					
Our use of the data will be subject to your legal rights (marked if applicable):	Inform	<input checked="" type="checkbox"/>	Access	<input checked="" type="checkbox"/>	Rectify	<input checked="" type="checkbox"/>	Erase	<input type="checkbox"/>
	Restrict	<input type="checkbox"/>	Portable	<input type="checkbox"/>	Object	<input type="checkbox"/>	Automate	<input type="checkbox"/>

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As you are giving us your data directly:	This is the reason why we are allowed to ask for it and use it:	Public Safety
	This is what could happen if you refused to let us use your data for this purpose:	Not applicable
Visit the following links for more information about Privacy Law, our obligations and your Rights:		
The ICO Guide to the General Data Protection Regulations 2016 The General Data Protection Regulations 2016		
If you have concerns over the way we are asking for or using your personal data, please raise the matter with our Data Protection Officer by the following means:		
Postal Address	De La Salle School Ghyllgrove Basildon Essex SS14 2LA	
Email	info@dlsbasildon.org	
Phone Number	01268281234	
If you still have concerns following our response you have the right to raise the matter with the Information Commissioner's Office:		
Postal Address	Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF	
Online Form	https://ico.org.uk/concerns/handling/	
Phone Number	0303 123 1113	

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