



De La Salle School

Privacy Notice - BIOMETRICS

What is the service being provided?	Biometrics							
What personal data do we need from you?	Identifying code based on a scan of a fingerprint Student Name, School Year, Class name							
Who will be using your Personal Data?	Who is the Data Controller ?	De La Salle School						
	Who is the Data Controller's Data Protection Officer ?	Lauri Almond						
	Are there any Data Processors ?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>			
	Who are they?	IT System provider who stores the fingerprint code ParentPay						
What will it be used for and what gives us the right to ask for it and use it?	The Purpose (s):	<ul style="list-style-type: none"> To provide cashless payment for school meals To manage a school library account 						
	The Legal Condition (s):	Explicit Consent						
	You may withdraw your consent at any time by contacting us							
Who else might we share your data with?	N/A							
Will your data be stored in or accessible from countries with no UK-equivalent Privacy Law protections?	No							
How long will your data be kept?	When will it stop being used?	When consent is withdrawn or a student leaves school (whichever is soonest)						
	How long after this will it be deleted?	Immediately						
Our use of the data will be subject to your legal rights (marked if applicable):	Inform	<input checked="" type="checkbox"/>	Access	<input checked="" type="checkbox"/>	Rectify	<input checked="" type="checkbox"/>	Erase	<input checked="" type="checkbox"/>
	Restrict	<input checked="" type="checkbox"/>	Portable	<input type="checkbox"/>	Object	<input checked="" type="checkbox"/>	Automate	<input checked="" type="checkbox"/>
[Delete any of the following rows which do not apply]								
We will make automated decisions or profile you based on your data	How will this be done?	<ul style="list-style-type: none"> Fingerprint scan will check against available funds in the payment account Fingerprint scan will record booking out and 						

		checking in of library items
	What will happen as a result of the decisions?	<ul style="list-style-type: none"> • A deduction will be made from payment accounts • A library record will be updated
As you are giving us your data directly to us:	This is the reason why we are allowed to ask for it and use it:	<ul style="list-style-type: none"> • This service supports cashless payment for school meals with your consent • This service supports a school library account
	This is what could happen if you refused to let us use your data for this purpose:	<ul style="list-style-type: none"> • An alternative means of payment would be required • The borrowing record would need to be updated manually

Visit the following links for more information about Privacy Law, our obligations and your Rights:

[The ICO Guide to the General Data Protection Regulations 2016](#)
[The General Data Protection Regulations 2016](#)

If you have concerns over the way we are asking for or using your personal data, please raise the matter with our Data Protection Officer by the following means:

Postal Address De La Salle School Ghyllgrove Basildon Essex SS14 2LA

Email info@dlsbasildon.org

Phone Number 01268281234

If you still have concerns following our response you have the right to raise the matter with the Information Commissioner's Office:

Postal Address Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Online Form <https://ico.org.uk/concerns/handling/>

Phone Number 0303 123 1113