



De La Salle School

Privacy Notice

Please be advised that not all of this data is shared with everyone listed. We only share data required for that particular function and only the minimum required.

What is the service being provided?	Personal data of volunteers who support the school							
What personal data do we need from you?	<ul style="list-style-type: none"> • Name • Address • Telephone • Email • Health information • Statutory checks information 							
Who will be using your Personal Data?	Who is the Data Controller ?	De La Salle School						
	Who is the Data Controller's Data Protection Officer ?	Lauri Almond, Essex County Council						
	Are there any Data Processors ?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>			
	Who are they?	HR, eDBS Service, Inventory, Legal services contracted by the school						
What will it be used for and what gives us the right to ask for it and use it?	The Purpose (s):	Engagement as a volunteer.						
	The Legal Condition (s):	Consent Legal Obligation						
	You may withdraw your consent at any time by contacting us							
Who else might we share your data with?	Education providers, Local Authority, Gov. Dept, prospective employers (references)							
Will your data be stored in or accessible from countries with no UK-equivalent Privacy Law protections?	No							
How long will your data be kept?	When will it stop being used?	Termination of engagement						
	How long after this will it be deleted?	Termination of engagement						
Our use of the data will be subject to your legal rights (marked if applicable):	Inform	<input checked="" type="checkbox"/>	Access	<input checked="" type="checkbox"/>	Rectify	<input checked="" type="checkbox"/>	Erase	<input checked="" type="checkbox"/>
	Restrict	<input checked="" type="checkbox"/>	Portable	<input type="checkbox"/>	Object	<input checked="" type="checkbox"/>	Automate	<input type="checkbox"/>
We will make automated	How will this be done?	NA						
	What will happen as a result of	NA						

decisions or profile you based on your data	the decisions?	
As you are giving your data directly to us:	This is the reason why we are allowed to ask for it and use it:	We only process this data with your consent which you are free to withdraw at any time (unless statutory requirements)
	This is what could happen if you refused to let us use your data for this purpose:	We could not accept you as a volunteer at the school
As you are not giving your data directly to us:	This is who is giving us your personal data:	Previous employer, eDBS service
	This is a source of personal data open to anyone	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	These are the categories of personal data being given to us	NA
Visit the following links for more information about Privacy Law, our obligations and your Rights:		
The ICO Guide to the General Data Protection Regulations 2016 The General Data Protection Regulations 2016		
If you have concerns over the way we are asking for or using your personal data, please raise the matter with our Data Protection Officer by the following means:		
Postal Address	Information Governance. County Hall (B2). Chelmsford. CM1 1QH	
Email	DPO@essex.gov.uk	
Phone Number	0333 032 2970	
If you still have concerns following our response you have the right to raise the matter with the Information Commissioner's Office:		
Postal Address	Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF	
Online Form	https://ico.org.uk/concerns/handling/	
Phone Number	0303 123 1113	